ADMINISTRATOR PACKAGES

Some Accredited Network Members who use the MLQ need the assistance of secretaries, personal assistants and staff to assist in the administration and facilitation of a Project. As a means of providing the highest quality service to the network, we have introduced 2 administrator packages. This opportunity is available to all administration staff under the supervision of the accredited network member. All those participating in the package will be requested to sign off on the privacy policy of MLQ and will only have access to the site using the network member's details. The network member remains responsible for the overall operation of the project.

These packages are aimed at training the assistants in the basics of the MLQ suite of products as well as training in the eMLQ and eTOS data management sites. This training provides an invaluable opportunity to explore the capabilities of each instrument and data collection facilities.

We will record expressions of interest in these packages and will run this course either online with some documentary support or in small groups by special arrangement.

The Cost of the eMLQ Administrator Package when taken as part of a group is $225 (inc. GST). For one to one training* the charge is $300 (inc. GST). For the eTOS Administration package when taken as part of a group is $150 (inc. GST). For one to one training* the charge is $200 (inc. GST). * call charges borne by client.

To register for either course simply complete the following details:

Registration Form - Fax back to (03) 9819 4344

Name		Position Title:	
Organisation:			
Address:			
Telephone:	( )		
Fax:	( )	Email:	

Type of Workshop:	□eMLQ □eTOS □both	Location of Workshop:	
Total Payment:	$	*Payment must be received prior to workshop* *A tax invoice will be raised upon receipt* *Payment methods are mentioned in the tax invoice*	

If you would like to pay by Credit Card simply complete the section below:

Card Type:	Bankcard		Mastercard		VISA
Card Number:					
Name on Card: (print clearly)			Cardholder's Signature		

The Team
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